

## FILE DATA AND FORMATS

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### 1.0. QUERY FORMAT

1.1. There is one format used to submit system to system queries for all types of queries. Not all data elements are included on all types of queries. Where the direct CDCF update screen furnished by TRICARE Management Activity (TMA) is used, the coding and definitions are the same but the data is presented in screen image instead of file format. See [Section 7](#) for instructions for using data screens.

1.2. For systems queries the contractor enters the proper query type in Field 7 (see [Section 3](#) above), and receives the response type (x1, x2, x3, or x4) in the second position, instead of the zero in the query type. See the Data Element Dictionary ([Addendum A](#)) for full definitions and coding requirements.

1.3. The query format is as follows:

FIELD	LENGTH	COMMENTS
1. Record Type	1	Always 6
2. Processing Flags	1	If used, currently A or B. Presence of code A directs the CDCF to modify its edits on contractor number cancellations with flag A, to access a table of acceptable contractors where the contract holders have changed. Presence of code B (record types 10, 30, or 80) directs the CDCF to bypass certain patient identifier matching criteria edits. It is used following an edit error on a query after the contractor has developed and is sure that the data on both the query and the master record are correct. It directs CDCF to establish a new patient record. See <a href="#">Section 6</a> for a detailed table of when to establish a new patient record.

FIELD	LENGTH	COMMENTS
3. Lockout Option	1	<p>Code to direct CDCF processing. Required on type 10. When an contractor has an open status query pending, codes 1, 2, 3, and 4 determine the CDCF response type.</p> <ul style="list-style-type: none"> <li>• 1 = No lockout. The CDCF will generate a response type 13 if contractor number is equal.</li> <li>• 2 = All lockout. The CDCF will generate a response type 14 regardless of contractor number.</li> <li>• 3 = No lockout if contractor internal control number and HCSR suffix match. CDCF will generate a response type 14 if all 15 characters do not match.</li> <li>• 4 = No lockout if contractor internal control number matches. CDCF will generate a response type 14 if contractor internal control number does not match.</li> </ul> <p>The following codes may be used on query types 20, 40 and 80. When the contractor wants to continue or discontinue lockout, codes 5 and 6 are used to direct CDCF actions.</p> <ul style="list-style-type: none"> <li>• 5 = Continue lockout. This code is used in contractor batch operations to change the lockout time stamp. The CDCF will reset the time stamp used for lockout determination.</li> <li>• 6 = Terminate lockout. The lockout for the claim control number is removed. If other open claims exist, the family remains locked.</li> </ul> <p>Blank will be processed as 6 for 20, 40 and 80. Not used in other queries.</p>
4. Filler	1	RESERVED FOR RESPONSE.
5. Test/Production Indicator	1	<p>T = Test data. P = Live claims data.</p>
6. Filler	2	RESERVED FOR EXPANSION OF QUERY TYPES.
7. Query Type/Response Type	2	See <a href="#">Section 3</a> .
8. History Request Type	2	On type 60 records only. See <a href="#">Section 4, paragraph 10.0</a> . Blank on other records.
9. Contractor Number	2	Assigned by TMA. Format is XX.
10. Filler	2	RESERVED FOR RESPONSE.
11. Contractor Internal Control Number	14	Contractor internal control number as reported in HCSR. X(14)

FIELD	LENGTH	COMMENTS
12. HCSR Suffix	1	HCSR suffix as reported in HCSR. X
13. Sponsor's SSN	9	SSN OF SPONSOR. X(9)
14. Former Spouse Indicator	1	If sponsor or family member other than former spouse = A. If an entitled former spouse = last digit of DEERS dependent suffix.
15. Beneficiary's Date of Birth	8	YYYYMMDD
16. Beneficiary DEERS Dependent Suffix	2	Obtained by contractor from query to DEERS.
17. Beneficiary First Name	5	Always 5 alphanumeric characters X(5).
18. Beneficiary subidentifier	1	Assigned by contractor where fields 15 -17 above, are not sufficient to distinguish among family members. Blank otherwise.
19. Service Fiscal Year	2	Two numeric characters or YY.
20. Filler	7	
21. Beneficiary deductible to apply	6	9999v99 (signed). Only types 4x and 8x may have a negative sign.
22. Family deductible to apply	6	9999v99 (signed). Only types 4x and 8x may have a negative sign.
23. Family cap to apply	9	9999999v99 (signed). Only types 4x and 8x may have a negative sign.
24. Beneficiary cap to apply	9	9999999v99 (signed). Only types 4x and 8x may have a negative sign.
25. Reason for change	1	Used to make non-money corrections to the master summary record and to transaction history. Possible codes are: <ul style="list-style-type: none"> <li>• 1 = Change sponsor SSN for beneficiary.</li> <li>• 2 = Change beneficiary date of birth.</li> <li>• 3 = Change beneficiary DEERS suffix.</li> <li>• 4 = Change beneficiary first name.</li> <li>• 5 = Change beneficiary subidentifier.</li> <li>• 6 = Change former spouse indicator.</li> <li>• 7 = Change sponsor SSN for family</li> </ul>
26. New Sponsor SSN	9	Used to correct a previously submitted/posted sponsor SSN.
27. Filler	2	RESERVED FOR RESPONSE.
28. Filler	62	FOR FUTURE USE.

1.4. All queries use this format. See [Addendum A](#) for a description of which data elements are required on each query type.

## 2.0. RESPONSE FORMAT

2.1. This format is used to respond to all queries. The response format is identical to the query format for the first 26 fields. Fields provided in the query are returned in the response.

2.2. The query response format follows:

FIELD	LENGTH	COMMENTS
1. Record Type	1	From query.
2. Processing Flags	1	From query.
3. Lockout Option	1	From query.
4. Batch/On-line Indicator	1	Entered by the CDCF on response. Batch on-line indicator is not required on the query. The CDCF determines how the query was sent and maintains the information on the master summary record and the transaction history. O = On-line, B = Batch, or C = Direct CDCF on-line screen.
5. Test/Production Indicator	1	From query.
6. Filler	2	
7. Query Type/Response Type	2	See <a href="#">Section 3</a> .
8. History Request Type	2	From query.
9. Contractor Number	2	From query.
10. Contractor holding lockout	2	Entered by the CDCF on response. contractor number of last contractor to set or extend lockout.
11. Contractor Internal Control Number	14	From query.
12. HCSR Suffix	1	From query.
13. Sponsor's SSN	9	From query.
14. Former Spouse Indicator	1	From query.
15. Beneficiary's Date of Birth	8	From query.
16. Beneficiary DEERS Dependent Suffix	2	From query.
17. Beneficiary First Name	5	From query.

FIELD	LENGTH	COMMENTS
18. Beneficiary subidentifier	1	From query.
19. Service Fiscal Year	2	From query.
20. Filler	7	
21. Beneficiary deductible met	6	Entered by the CDCF on response. YTD met amounts are provided after update in 9999v99 (signed) format.
22. Family deductible met	6	Entered by the CDCF on response. YTD met amounts are provided after update in 9999v99 (signed) format.
23. Family cap met	9	Entered by the CDCF on response. YTD met amounts are provided after update in 9999999v99 (signed) format.
24. Beneficiary cap met	9	Entered by the CDCF on response. YTD met amounts are provided after update in 9999999v99 (signed) format.
25. Reason for change	1	From query.
26. Sponsor Cross Reference SSN	9	Entered by the CDCF on response. This is the "old" sponsor SSN which was changed by a type 70 query. Maintained on the master summary and the transaction history records.
27. Initial Query/Response Type	2	Entered by the CDCF on response to transaction history request.
28. Error codes	15	Entered by the CDCF on response. Up to 5 errors will be reported.
29. Lockout query time stamp	16	Entered by the CDCF on response. Shows the date and time the lockout occurred or was extended to the hundredth of a second. Format is YYYYMMDDHHMMSSHH. Blank if lockout is not applicable.
30. Processing time stamp	16	Entered by the CDCF on response. Shows the processing date and time to the hundredth of a second for the query being responded to. Format is YYYYMMDDHHMMSSHH.
31. Filler	15	TO END OF RECORD.

2.3. See [Addendum A](#) for a description of which data elements are required on each response type.

### **3.0. TRANSACTION HISTORY RECORDS**

**3.1.** A copy of each contractor query and response is retained as a transaction history record except for type 30 and 60 transactions.